

Merley First School



Charging and Remissions Policy

Government regulations prevent schools from imposing mandatory charges for any activity, which forms part of the National Curriculum.

We regard all activities carried out during school hours to come within this limitation.

- ◆ It is permitted to ask for voluntary contributions.
- ◆ Charges can be imposed for individual instrumental music tuition which is extra to the National Curriculum and is at the request of the pupil's parent.
- ◆ Charges can be made for extended school activities e.g. out of school hours clubs or childcare.
- ◆ A charge can be made to cover the cost of materials used in craft or food technology lessons where parents have indicated in advance that they would like their child to bring home the finished product.
- ◆ The board and lodging costs for residential visits can also be recovered.

The following is our practice.

Visits out of school, visiting theatres, puppeteers etc.

Where these are conducted in school time and are linked to the child's learning we cannot impose a charge. However we do ask for voluntary contributions for a sum which is carefully calculated to cover all the costs of the visit without any allowance to cover 'non-contributors'.

The following is made clear to parents in advance:

- ◆ No child would be excluded from the visit if it is able to go ahead.
- ◆ However in the event of a large shortfall on contributions say 25% then the visit may have to be cancelled for all the children and contributions returned.
- ◆ Parents whose children are entitled to pupil premium will be exempt from paying the cost of board and lodging.

Instrumental Tuition

As this is extra to the National Curriculum a fee is requested from parents of children taking part. The fee is related directly to the sum charged to the school by the private tutor or music service.

Remission policy

Where children are eligible for pupil premium the contribution for the visit etc. will be met in part(50%) by the school. Where applicable to the stated intended outcomes for Pupil Premium spending contributions will also be met by the school for eligible pupils.

In other cases where parents are unable to pay for visits in school time, contributions will be reduced or not requested, according to individual circumstances. Parents are encouraged to speak to the head teacher. Waiving charges for other activities will be considered on an individual basis and at the discretion of the head teacher.

| Date Approved by FGB | Minute No. | Date to be reviewed |
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