



## **Merley First School Policy on Good Behaviour**

Our whole school approach ensures that children experience consistently high expectations from every adult who works in the school. We do not discriminate against anyone, be they staff, pupil or parent, on the grounds of ethnicity, religion, attainment, age, disability, gender or background.

We aim:

- to ensure that every child is happy and secure in school
- to instil self-discipline in each child and encourage him/her to take responsibility for his/her own actions
- to encourage every child to foster a positive sense of belonging to the school community
- to have openness and discussion between all parties involved in maintaining good behaviour in school, i.e. the children, all members of the staff, the parents and the Governors of the school
- to have a positive approach and an expectation that each individual should share and care for one another
- to praise and reward good conduct and caring attitudes, raising the awareness to others of such behaviour, as good examples

Our code of conduct sets out how we wish our children to behave both inside school and whilst on educational visits

### **Code of Conduct**

All members of our school community are:

- to be treated with respect
- to be well mannered and polite
- to respect school and personal property
- to understand that physical violence is not acceptable
- to understand that foul or abusive language will not be tolerated

This policy's conduct has been drawn up to protect and keep all children safe in school and so help their learning.

### **Incentives in School**

A major part of this policy is to encourage and praise good behaviour. We do this through a number of ways:

- All classes have a clear system for rewarding positive behaviour, good work etc.
- We have a Celebration Assembly every Friday where 'leaves' are presented. These leaves are displayed on the 'school tree' in the school entrance.
- The children can earn a leaf for good manners, showing respect, following rules, excellent work, positive attitude etc.
- When a child has earned 2 leaves, they receive a special certificate to take home.
- Class Charters are displayed in every classroom
- The school charter is displayed in the hall and applies to all areas of school. Children are reminded of these weekly.
- The Head teacher chooses a 'Class of the week' to receive a cup in Celebration Assembly.

- Through our values we offer the opportunity, to discuss issues such as bullying, feeling happy and comfortable at school and the, importance of valuing friendship.

### **Sanctions**

There may be times when children do not display good behaviour. Each case is treated individually and the children are reminded that they are responsible for their own actions

Normal sanctions include an oral reprimand from the adult, loss of free time, sitting out but in a classroom, writing a letter of apology and loss of responsibility. Children are encouraged to learn more positive behaviour and accept responsibility for any misconduct

If the behaviour continues parents are invited to come to school and discuss the matter further.

### **Major Breaches of Discipline**

Major breaches of discipline such as physical assault, bullying, leaving the school premises, verbal abuse and disruptive behaviour in the classroom will be dealt with as follows:

#### **Major breaches of discipline (step by step approach)**

- An oral warning from the Head teacher, Deputy Head teacher or Assistant Head about conduct
- Withdrawal from the classroom
- Parents will be informed of their child's behaviour and a support procedure drawn up for home and school
- A meeting with parents where it is explained that further incidents would lead to further sanctions
- An internal exclusion
- If the situation still continues then a formal exclusion will be applied
- A case conference will be held with parents and support agencies
- Permanent exclusion in consultation with the Trustees , governing body and LA
- Parents right of appeal to the Trustees

In the event that the school decides that the situation is particularly serious this may result in this procedure not being followed and a child being sent home immediately. This decision lies with the Headteacher.

### **Working with Parents**

Parents can help by recognising that an effective School's Good Behaviour Policy requires cooperation between parents, staff and children.

### **Care and Control of Behaviour**

Staff provide stimulating and engaging activities and promote good behaviour through praise and rewards. Staff should never chastise a child physically.

### **Incident Logs**

All incidents are recorded in the class log book using the Who What When Where Actions and Review Headings.

### **Intervention**

If a child attacks another child or member of staff violently then physical restraint may be needed. The child will be removed and taken to the head teacher who will contact the child's parents. The incident will be logged and both parents and staff will discuss and devise a plan of support which may involve an outside agency.